Guidance for Narrative CVs for Canada Research Chair Applications

1.0 Purpose

The purpose of this guideline is to provide information on how to write a narrative CV for Canada Research Chair applications at The University of Winnipeg.

2.0 Background

To ensure a more equitable and inclusive assessment process for determining nominees for UWinnipeg Canada Research Chairs, a four-page narrative CV is a required element of the internal application package as of June 2024. A narrative CV is defined by the Declaration on Research Assessment (DORA) as a CV format that provides a structured written description of a person's contributions and achievements that reflects a broad range of relevant skills and experiences, more than can often be seen in a traditional academic CV. The narrative CV is an opportunity for applicants to describe the quality, originality, and impact of their past and current research in relation to their disciplinary norms, context-specific methodologies and epistemologies, and labour or outputs that may not be readily visible in a traditional academic CV.

3.0 General Guidance on Writing Narrative CVs[1]

Be selective: The narrative CV format is intended to shift the focus from quantity to quality:

> Don't overwhelm reviewers with long lists, or dilute the communication of your key achievements.
> Think about your strongest contributions, and those that are most relevant to the call you are applying for.
> Focus on what you have achieved rather than what you plan to do in the future.

Provide evidence: When choosing material to include, think about how you are going to evidence quality and importance. Describe outcomes and how you enabled them, rather than just stating activities.

> You can include both qualitative and quantitative evidence.
> You can include examples from beyond academi10009,

a. Describe the significance of leadership roles you have held or are holding and/or your professional involvement in the field (e.g., in scholarly associations, conference organizing, etc.). Focus on international organizations or experiences if possible.

b. Describe the nature and impact of your involvement in any past or present international research collaborations and/or networks.

c. Highlight the most significant awards and/or community recognition you have received as a result of your research. You may also include any nominations for awards/recognition even if you did not receive the award.

5. Training Record:

a. Highlight significant/impactful outcomes of your training/mentorship of individuals (e.g., students, postdoctoral fellows, faculty researchers, community members, practitioners, etc.).

b. Describe the most significant and/or useful skills/experiences you have provided to trainees and demonstrate how your trainees have used them to advance their own career/educational trajectory.

c. Describe any equity, diversity, and inclusion practices or principles you use in your training and mentorship activities (e.g., in recruitment, teamwork, research environment, research/training opportunities, etc.).

For Tier 2 CRCS:

1. Research excellence:

a. Describe the quality of your most significant research contributions/outputs (e.g., publications [peer-reviewed or not], resources for end users/practitioners/community, policy briefs, key presentations/workshops, exhibitions, datasets, patents/designs, evidence synthesis, etc.).

b. Describe the relevance, utility, and accessibility of your research for its intended audience/users.

c. Demonstrate the impact of your research on the field/industry/public discourse/societal problems or questions.

d. Demonstrate the soundness of your research.

e. Demonstrate your commitment to open and transparent research practices, including in how you manage and share data, methods, and findings.

f. Demonstrate your commitment to ethical and appropriate community engagement within your research (if applicable)